

---

**NARROMINE SHIRE COUNCIL  
ORDINARY MEETING BUSINESS PAPER – 12 MARCH 2025  
REPORTS OF COMMITTEES**

---

**1. REPORT OF THE LOCAL TRAFFIC COMMITTEE**

The report to and minutes of the Local Traffic Committee Meeting held on 3 February 2025 at the Narromine Shire Council Chambers are attached (**See Attachment No. 1**).

**RECOMMENDATION**

That the report of the Local Traffic Committee and the recommendations from the minutes of the Meeting held on 3 February 2025 be adopted.

---

**2. REPORT OF THE NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE**

The report to and minutes of the Narromine Showground and Racecourse Advisory Committee Meeting held on 20 February 2025 at the Narromine Shire Council Chambers are attached (**See Attachment No. 2**).

**RECOMMENDATION**

That the report of the Narromine Showground and Racecourse Advisory Committee and the recommendations from the minutes of the Meeting held on 20 February 2025 be adopted.

---

**3. REPORT OF THE NARROMINE AERODROME COMMITTEE**

The report to and minutes of the Narromine Aerodrome Committee Meeting held on 25 February 2025 at the Narromine Aerodrome are attached (**See Attachment No. 3**).

**RECOMMENDATION**

That the report of the Narromine Aerodrome Committee and the recommendations from the minutes of the Meeting held on 25 February 2025 be adopted.

---

---

**MINUTES OF THE LOCAL TRAFFIC COMMITTEE HELD AT THE NARROMINE SHIRE COUNCIL  
CHAMBERS ON MONDAY 3 FEBRUARY 2025**

---

**PRESENT:** Cr Ewen Jones (Chair, Narromine Shire Council); Melanie Slimming (Director Infrastructure and Engineering Services, Narromine Shire Council); Jane Redden (General Manager, Narromine Shire Council); Jason Nicholson (Transport for NSW); Jordan Richardson (Manager Engineering; Narromine Shire Council); Peter van der Wel (Manager Infrastructure Delivery, Narromine Shire Council); Jordan Flemming (Senior Constable, NSW Police); Sally Everett (State Member Representative), Geraldine Prince (Minute Taker)

**1. WELCOME**

The Chair welcomed those present and declared the meeting open at 9.35am.

**2. APOLOGIES**

Nil

**3. MINUTES OF THE PREVIOUS MEETING**

**RECOMMENDED** Sally Everett and Jason Nicholson that the Minutes of the previous meeting of the Local Traffic Committee held on 2 December 2024 be accepted as a true and accurate record of that meeting.

**4. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

**5. DECLARATION OF PECUNIARY/CONFLICT OF INTEREST**

Nil

**6. REPORT TO LOCAL TRAFFIC COMMITTEE**

**1. TRUCK PARKING BURRAWAY STREET, NARROMINE**

**RECOMMENDED** Jason Nicholson and Jordan Flemming that the committee approve the following:

1. **Leave the "No Parking" Area as Is:** Maintain the current parking restrictions to prevent trucks from using the light vehicle parking area on Burraway Street, in alignment with the HV Strategy.
2. **Community Education:** Educate the local community about the Council's vision and reasons behind the HV Strategy to ensure understanding and support for the changes.
3. **Promote the Truck Stop Facilities:** Publicise the truck stop facilities on the National Heavy Vehicle Regulator (NHVR) mapping and other relevant platforms to ensure truck drivers are aware of the amenities available at the rest stop.
4. **Continue the Design of the Saleyards Area:** Proceed with the planned redevelopment of the saleyards area, including the design and implementation of a line-marked truck stopping facility to further accommodate heavy vehicles and enhance the HV Strategy.

---

**MINUTES OF THE LOCAL TRAFFIC COMMITTEE HELD AT THE NARROMINE SHIRE COUNCIL  
CHAMBERS ON MONDAY 3 FEBRUARY 2025**

---

**7. GENERAL BUSINESS**

Road safety concerns were raised regarding the current 100 km/hr speed limit on Eumungerie Road, Narromine. A request has been made to reduce the speed limit to 80 km/hr, starting from the bridge and extending past the intersection near Narromine Transplants.

Jason Nicholson has provided an update confirming that the speed limit signage along Tomingley and Gainsborough has been completed. Additionally, Richard Drooger from Transport for NSW has reviewed Tullamore Road to assess the possibility of extending the speed zone of 80 km/hr around the bend to Narwonah Road.

Melanie Slimming discussed the proposed closure of unformed dirt roads around Trangie (see map) due to safety risks. This matter was previously presented to the Traffic Committee in 2021. The closures will not impact any properties, and communication will be sent to affected residents. As these roads are currently unformed, it is recommended that the Traffic Committee formally endorse their closure in the future.

The Chair inquired about the parking signs at the post office on Nymagee Street, specifically regarding parallel parking and the 15-minute parking zone. Currently, there is no enforced time limit, as it would require policing, which has been deemed impractical.

The Chair inquired about the parking between Dundas and Payten Ovals, specifically regarding "no parking" signage on the footpath. It was noted that letters have been sent to sporting clubs requesting that they refrain from parking on the footpath.

A business paper will be submitted for the April meeting regarding the introduction of a 40 km/hr zone in the Narromine CBD. The proposal includes traffic calming measures, such as raised wombat crossings.

Sally Everett shared the Media Release from Transport for NSW regarding the Approach to Road Recategorisation. Councils asked to have their say on a better system for managing NSW roads.

**8. NEXT MEETING**

The next Meeting of the Local Traffic Committee will be held on **Tuesday, 1 April 2025** commencing at **8.00am** in the Narromine Shire Council Chambers.

There being no further business, the meeting closed at 10.09 am.

The Minutes (pages 1 –2) were confirmed on \_\_\_\_\_, 2025 and are a full and accurate record of proceedings of the meeting held on 3 February 2025.

**CHAIR**

---

**NARROMINE SHIRE COUNCIL**  
**LOCAL TRAFFIC COMMITTEE MEETING BUSINESS PAPER – 2 FEBRUARY 2025**

---

## 1. Truck Parking on Burraway Street

**Author** Director Infrastructure and Engineering Services  
**Responsible Officer** Director Infrastructure and Engineering Services

### **Executive Summary**

*This report reviews the truck parking situation on Burraway Street between Manildra Street and Erin Way and recommends small improvements to the light vehicle parking area.*

---

### **Background**

In line with previous resolutions from Local Traffic Committee, the southern side of Burraway Street has "No Parking" signs erected on the western side of Manildra Street. A light vehicle parking bay has been constructed, which has parking for vehicles up to 19 metres in length, as well as a dedicated bus zone. The 19 metre parking bay was originally intended for caravans but can accommodate smaller trucks, including semi-trailers.

A dedicated truck rest stop is location on Manildra Street on the southern side of the railway line, adjacent to the old sales yards. This parking area offers better facilities for heavy vehicles including larger space for turning, toilets and showers.

Council's Heavy Vehicle Strategy aims to divert heavy vehicle traffic away from Burraway Street and direct it through Manildra Street, Wentworth bypass then Tomingley or Tullamore Roads. This strategy aims to reduce heavy vehicle traffic on Burraway Street and Dandaloo Street, particularly near busy areas like the petrol station, car wash, pool, pubs, cafes, and the cenotaph.

### **Report**

During Council's November 2024 Council meeting it was requested that the parking signage on Burraway Street be reviewed as there had been a number of complaints from truck drivers around installation of "no parking" signage.

Council has reviewed the situation with the following findings:

- Council's heavy vehicle strategy aims to limit heavy vehicle presence on Burraway Street
- There is a large and appropriately setup truck rest facility 350m from the parking area on Burraway Street
- There is a 19m long-vehicle parking bay within the light vehicle parking area
- The bus zone is currently timed for all day, with buses only utilising the parking area in the mornings and afternoons
- The Liberty petrol station is permitted to accept vehicles to a maximum length of 12.5m
- The area is highly trafficked by pedestrians, bikes, cars, caravans and smaller trucks.
- Council has recently finished construction on Gainsborough Road which removes the need for heavy vehicles to access Dandaloo Street.
- Some line marking improvements could be made to the existing truck rest area.

---

**NARROMINE SHIRE COUNCIL**  
**LOCAL TRAFFIC COMMITTEE MEETING BUSINESS PAPER – 2 FEBRUARY 2025**

---

Given the above, it is recommended to retain the “no parking” signage on Burraway Street for the following reasons:

- Increased pedestrian safety due to reduced heavy vehicle movements and increased line of sight in highly trafficked areas.
- Decreased truck presence on a heavily trafficked urban road, improving overall road safety.
- Encourage the use of the truck stop which has better facilities for truck drivers including the rest stop with showers and toilets.
- Enhanced aesthetics and town entrance appeal, as the reduction of trucks on Burraway Street would create a more pleasant environment for residents and visitors.
- Support for the Council's HV Strategy, as the reduced truck parking on Burraway Street encourages compliance with the strategy and discourages trucks from entering the town's main streets unnecessarily.

The main disadvantage of this proposal is the increased walking distance for truck drivers from the rest area to the petrol station, which is approximately 350 meters.

#### **Standards**

AS1742.2 – Traffic Control Devices for General Use

AS1742.6 – Service and Tourist Signs for Motorists

#### **Financial Impacts**

Signage will be installed under the maintenance budget.

#### **Social Impacts**

There is a small group of local truck drivers who feel very passionately about this issue. Council and councillors are likely to receive some backlash from this community, especially when fines start to be implemented.

#### **Legal Impacts**

Council is committed to providing information and safety improvements.

### **RECOMMENDATION**

It is recommended that:

- No changes are made to the “No Parking” signage on Burraway Street.
- The bus zone and long vehicle parking bay are “switched” to move the long-vehicle parking closer to the fuel station
- New Bus Zone signs are installed with reduced hours (to increase long-vehicle parking during the day). Nominally this would be 8-9am and 3.30-4.30pm.
- The “no parking” area is enforced and incorrectly parked vehicles are fined.
- Council undertakes communication with the public showcasing the truck stop facilities and ensures it is listed on all public mapping sites (including NSW Truck Stop Maps)
- The NHVR maps are updated and all updates communicated with the public
- The design of the Saleyards redevelopment, including improvements to the truck rest area is continued.

---

**MINUTES OF THE NARROMINE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE  
MEETING HELD IN COUNCIL'S CHAMBERS ON THURSDAY 20 FEBRUARY 2025**

---

**PRESENT:** Cr Judy Smith (Chair), Sally Packham (Narromine Pony Club), Phil Johnston (Director Community and Economic Development), Nick Powell (Narromine Show Society), Tristan Penson (Narromine Turf Club), Anthony Everett (Manager Waste and Community Facilities), and Alison Attwater (Minute Secretary).

**1. WELCOME**

The Chair welcomed those present and declared the meeting open at 3.01 pm.

**2. APOLOGIES**

**RECOMMENDED:** Tristan Penson/Sally Packham that the apologies of Clare Gill (Narromine Pony Club), John Redden (Narromine Turf Club), Bill Gibbs (Narromine Show Society), and Cr Lachlan Roberts be accepted.

**3. DECLARATION/CONFLICT OF INTEREST**

Nil

**4. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

**RECOMMENDED** Sally Packham/Tristan Penson that the minutes of the previous meeting held on 21 November 2024 be accepted as a true and accurate record of the meeting.

**5. BUSINESS ARISING FROM THE MINUTES**

Nil

**6. REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE**

**1) Follow-up Items**

An update on the PA system was given by the Narromine Show Society, stating that a funding application was made to the Community Building Fund from the Narromine Show Society and Narromine Turf Club. The NSRAC committee has a previous resolution that \$25,000.00 will be contributed to this project. This was added to the application as a co-contribution amount. The Show Society reported that as soon as they know the outcome of the application, they will notify Council.

**2) Work Health and Safety**

Nil

**3) Bookings**

Nil

---

**MINUTES OF THE NARROMINE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE  
MEETING HELD IN COUNCIL'S CHAMBERS ON THURSDAY 20 FEBRUARY 2025**

---

**REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE  
Cont'd.**

**4) Financial Report**

**RECOMMENDED:** Nick Powell/Tristan Penson that the Financial Report as presented is accepted.

**5) Director's Report**

**RECOMMENDED:** Tristan Penson/Sally Packham that the Director's Report as presented be accepted.

**7) GENERAL BUSINESS**

It was reported that the canteen sink at the showground needs repair. Council advised that this has been listed for repair, and as soon as the budget allows, it will be completed.

The Narromine Show Society reported that the padlocks on their buildings had been cut, but nothing was missing from these buildings.

It was reported that the boundary fence requires repair, and there is a crack in the dining room glass door. Council advised that these repairs would be listed.

**Action: Council to repair the boundary fence and the dining room door crack.**

Council presented the quotes for a new security system to the user groups, and it was decided that the individual groups would take these quotes to their committees for consideration. Further to this, it was recommended that up to \$15,000.00 of NSRAC funds be used to fund this project and that the Narromine Turf Club be responsible for monitoring this system when activated.

**RECOMMENDED:** Tristan Penson/Nick Powell that

1. Up to \$15,000.00 of NSRAC funds be allocated for the security system
2. The Narromine Turf Club is to be responsible for monitoring the security system
3. The installation progress when consensus from the user groups is provided via email to Council.

**8) NEXT MEETING**

The next meeting of the Narromine Showground and Racecourse Advisory Committee will be held on 20 June 2025, commencing at 3:00 p.m. at the Council Chambers.

---

**MINUTES OF THE NARROMINE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE  
MEETING HELD IN COUNCIL'S CHAMBERS ON THURSDAY 20 FEBRUARY 2025**

---

There being no further business, the meeting closed at 3.26 pm.

The minutes (pages 1-3) were confirmed on \_\_\_\_\_ 2025 and are a true and accurate record of proceedings of the meeting held on 20 February 2025.

**CHAIR**



---

**REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE MEETING TO BE HELD AT COUNCIL'S CHAMBERS THURSDAY 20 FEBRUARY 2025**

---

**1. FOLLOW-UP UP ITEMS**

PA System Liaison		<p><b>ACTION:</b> Narromine Show Society and Narromine Turf Club to continue working towards the best option for the PA System</p> <p><b>OUTCOME:</b> Report to the February 2025 meeting</p>

**RECOMMENDATION**

That the information is noted.

---

**2. WORK HEALTH AND SAFETY ISSUES**

Have any other Work Health and Safety Issues arisen for further consideration?

Council advised they have received the Racing NSW incident report for the October 2024 race meeting and all requirements have been met.

**RECOMMENDATION**

That the information be noted.

---

**3. BOOKINGS**

Since the last meeting in November 2024, there has been one (1) function at the Narromine showground. There are three (3) forward bookings for the next four months up to June 2025.

Name	Event Date
Narromine Turf Club	24 November 2024
Private Function	8 March 2025
Narromine Turf Club	27 April 2025
Narromine Turf Club	23 June 2025

---

**REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE MEETING TO BE HELD AT COUNCIL'S CHAMBERS THURSDAY 20 FEBRUARY 2025**

---

**RECOMMENDATION**

That the information be noted.

---

**4. FINANCIAL REPORT**

The Narromine Showground and Racecourse Advisory Committee Financial Report is reflected in **Attachment No. 1**.

**RECOMMENDATION**

That the Financial Report as presented be adopted.

---

**5. Directors Report**

Happy New Year. I hope the festive season was kind to you all. Narromine Turf Club has applied for funding via the Crownlands funding stream, and we wish you well with your application. The Turf Club has submitted its race dates for 2025, with six race meetings scheduled for this year. If you have any showground issues, please report them as soon as possible via [mail@narromine.nsw.gov.au](mailto:mail@narromine.nsw.gov.au). I wish you all the best with your events in 2025, and I hope they all run smoothly.

**RECOMMENDATION**

That the information be noted.

---

**6. Next Meeting**

The next Narromine Showground and Advisory Committee meeting will be held on Thursday, 20 June 2024, at 3.00 p.m. at the Council Chambers.

**RECOMMENDATION**

That the information be noted.

Phil Johnston

**Director, Community, and Economic Development**

## Narromine Showground and Racecourse Advisory Committee

### Statement of Income & Expenditure

Period Ending 31/01/2025

#### INCOME

Contributions		
Narromine Turf Club	2,809.10	
Narromine Show Society	-	
Narromine Shire	10,404.00	
Sundry	-	
		13,213.10
Fees		
Cottage Rent	3,394.27	
Other Facilities	817.09	
Stables	7,962.73	
		12,174.09
Other Income		
Grant - Amentities Building	-	
Loan - Amentities Building	-	
Interest		
	-	-
		25,387.19

#### EXPENDITURE

Vandalism Repairs		-
Cleaning		-
Electricity		4,222.46
Insurance - Excess		-
Insurance		-
Repairs & Maintenance		
Buildings / Fixtures	8,224.42	
Grounds	870.00	
Plant	-	
Turf	-	
House Repairs	-	
Toilets	-	9,094.42
Rates & Water		6,209.39
Wages & Security		6,631.70
Sundry		4.54
		26,162.51
<b>TOTAL EXPENDITURE</b>		<b>26,162.51</b>
<b>PROFIT/(LOSS) YEAR TO DATE</b>		<b>- 775.32</b>
<b>ADJUSTED PROFIT/(LOSS) YEAR TO DATE</b>		<b>- 775.32</b>

## Narromine Showground and Racecourse Advisory Committee

### Balance Sheet Period Ending 31/01/2025

**ASSETS**

Cash at Bank	133,335.70
<b>TOTAL ASSETS</b>	<b>133,335.70</b>

**LIABILITIES**

Bonds Held	3,140.45
<b>TOTAL LIABILITIES</b>	<b>3,140.45</b>

**NET ASSETS**

	<b>130,195.25</b>
--	-------------------

**EQUITY**

Profit/(Loss) for the Period	- 775.32
Retained Earnings	130,970.57
<b>TOTAL EQUITY</b>	<b>130,195.25</b>

---

**MINUTES OF THE NARROMINE AERODROME COMMITTEE MEETING HELD AT THE NARROMINE  
AERODROME ON TUESDAY 25 FEBRUARY 2025**

---

**PRESENT:** Cr Ewen Jones (Mayor/Chair), Beryl Hartley (Narromine Gliding Club), Phil Johnston (Director Community and Economic Development), Anthony Everett (Manager Community Facilities), Grace Walker (Narromine Aviation Business Park Members), Paul McCallum (Sky Park Resident), John McCallum (Narromine Aero Club), and Alison Attwater (Minute Taker).

**1. WELCOME**

The Chair welcomed those present, and declared the meeting open at 5.06 p.m.

**2. APOLOGIES**

**RECOMMENDED** Grace Walker/Beryl Hartley that the apologies of Cr Stacey Bohm (Deputy Mayor), Jane Redden (General Manager), and Murray Fedderson (Aerodrome Business Operator) be accepted.

**3. DECLARATION/CONFLICT OF INTEREST**

Nil

**4. CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING**

**RECOMMENDED** Grace Walker/John McCallum that the minutes of the previous meeting held on 7 November 2024 be accepted as a true and accurate record of the meeting.

**5. BUSINESS ARISING FROM THE MINUTES**

Nil

**6. REPORT TO NARROMINE AERODROME COMMITTEE**

**1) Follow-up Items**

Council advised that the aerodrome entry sign was complete and that the frame for this sign was still under construction. Discussion then took place on the location of the new business park signage frame, and it was decided the business park interchangeable frame would be constructed next to the entry sign, allowing businesses to add their signage when suitable.

**2) Work Health Safety**

Nil

---

**MINUTES OF THE NARROMINE AERODROME COMMITTEE MEETING HELD AT THE NARROMINE  
AERODROME ON TUESDAY 25 FEBRUARY 2025**

---

**7. GENERAL BUSINESS**

It was requested that the following items be listed for inspection.

- 1) The double doors at the Gliding Club entry are rotting at the bottom
- 2) The safety strips at the Gliding Club entry are lifting and require repair
- 3) The stormwater discharge and box guttering overflow
- 4) Ceiling mould patches throughout the building
- 5) The Bellman hangar signage is to be removed

**Action: Council to inspect these items**

It was raised that the Narromine Aero Club sign attached to the building has come loose and needs securing. Narromine Aero Club advised they will reattach the sign.

It was raised that the Council drone was used at the aerodrome and that users should be notified when it is in use. Council advised the committee of the drone procedure and added that users would be informed of its use in the future.

It was questioned whether mail delivery would be available at the Aviation Business Park. Council advised they will investigate this possibility.

**Action: Council to investigate mail delivery to the Aviation Business Park.**

It was reported that the driver reviver caravan located at the front of the aerodrome is affected by a pest issue. Council advised that the caravan will be inspected.

**Action: Council to inspect the condition of the driver reviver caravan.**

Event attraction to the aerodrome was raised, and the users advised that it was challenging to hold large-scale events at the aerodrome due to the lack of accommodation in Narromine. Further to this discussion, it was added that users would target flying and community groups for future visitation and look at holding more community events like the successful movie night in 2024.

The meeting time of this committee was raised, and it was decided that 5.00 pm was the most achievable time for attendees.

**RECOMMENDED** Cr Jones/John McCallum that the Narromine Aerodrome Committee meetings be held at 5.00 pm

**8. NEXT MEETING**

The next meeting of the Narromine Aerodrome Committee will be held on Tuesday, 24 June 2025, commencing at 5:00 p.m. at the Narromine Aerodrome.

---

**MINUTES OF THE NARROMINE AERODROME COMMITTEE MEETING HELD AT THE NARROMINE  
AERODROME ON TUESDAY 25 FEBRUARY 2025**

---

There being no further business, the meeting closed at 6.00 p.m.

The minutes (pages 1-3) were confirmed on \_\_\_\_\_ 2025 and are  
a true and accurate record of proceedings of the meeting held on 25 February 2025.

**CHAIR**

---

**REPORT TO AERODROME USERS COMMITTEE MEETING TO BE HELD AT NARROMINE AERODROME  
TUESDAY, 25 FEBRUARY 2025**

---

**1. FOLLOW-UP UP ITEMS**

Perimeter Road Patches		<b>Action:</b> Three patches need repair on perimeter road <b>Outcome:</b> This has been listed with ROA for completion
Emergency Evacuation Plan		<b>Action:</b> Aerodrome Emergency Evacuation Plan to be emailed to the committee <b>Outcome:</b> Complete emailed 8/11/2024 to the committee
Aerodrome Entry Sign		<b>Action:</b> Amendments to be made to sign and emailed to the committee for approval <b>Outcome:</b> The sign is complete and awaiting install

**RECOMMENDATION**

That the information be noted.

**2. WORK HEALTH AND SAFETY ISSUES**

Have any other Work Health and Safety Issues arisen for further consideration?

Nil

**RECOMMENDATION**

That the information be noted.

**3. Next Meeting**

The next Aerodrome Users Committee meeting will be held on Tuesday, 24 June 2025, at 4 pm at the Narromine Aerodrome.

**RECOMMENDATION**

That the information be noted.

Phil Johnston

**Director, Community and Economic Development**

---